

The Parish Council of Hockley Heath

Councillors are summoned to the ordinary meeting of the Parish Council of Hockley Heath convened by the Chair, which will be held at the Pavilion, Hockley Heath Recreation Ground, Old Warwick Road, Solihull, B94 6HH on **Thursday 18 June 2026** commencing at **7.00pm** to transact the business shown on the Agenda below.

Agenda

- 29/26 **Apologies and Acceptance of Apologies**
- 30/26 **Declarations of Interest:** To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to keep their Register of Interests form up to date.
- 31/26 **Open Forum:** Members of the public are invited to address the Parish Council on any relevant matter for a maximum of three minutes 63/MINHO per speaker, with a total time for the open forum of 15 minutes.
- 32/26 **Minutes of the annual Hockley Heath Parish Council meeting held on 21 May 2026**
- 33/26 **Minutes of the ordinary Parish Council meeting held on 21 May 2026 and Matters Arising**
- 34/26 **Planning Applications:**
PL/2026/00960/PIP – Land rear of 2671A and 2673 Stratford Road, Hockley Heath - Permission in principle for the development of 2 No. detached dwellings and associated garages.

PL/2026/01046/PPOL – Land North of Kineton Lane, Hockley Heath, Solihull - Outline planning permission (all matters reserved except for site accesses) for employment development (Use Classes E(g)(iii), B2 and B8) with ancillary offices and associated earthworks, infrastructure, open space, landscaping and drainage.
- 35/26 **Planning Consultant Quotations:** To consider the quotations received from planning consultants and resolve the appointment of a consultant to prepare a response on behalf of the Parish Council in relation to the planning application at Kineton Lane, Hockley Heath (PL/2026/01046/PPOL).
- 36/26 **Football Use 2026/2027:** The Parish Council to review and determine the pitch allocation proposals; football hire rates from the period 1 August 2026 to be determined at the July 2026 Parish Council meeting.
- 37/26 **King George IV Bowling Club Grant:** The Parish Council to receive the details of the grant application made by the King George IV Bowling Club.
- 38/26 **Parish Council Website Quotations:** Council to review the quotations received for a new Parish Council website.
- 39/26 **Hockley Heath War Memorial:** To discuss the concerns raised by a councillor in relation to flags displayed at the War Memorial in Hockley Heath.
- 40/26 **Hire Fees - Community Cricket Event at the Recreation Ground:** The Council to approve the hire fees for hire of the Pavilion hall and Recreation Ground.
- 41/26 **Establishment of Employment Committee:**
- Three Councillors to be appointed.
 - Terms of Reference drafted for review and approval by Council.

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- 42/26 **Hockley Heath Neighbourhood Plan:** Councillors to receive an update.
- 43/26 **Tree Survey Quotations:** Council to review the quotations received for a tree survey for the trees located on Parish Council-owned land.
- 44/26 **Pavilion Lettings Report:** To receive the monthly lettings report on the operation of the Pavilion during May 2026.
- 45/26 **Pavilion Hall Hire Rates:** The Parish Council to determine the hall hire rates from the period 1 August 2026.
- 46/26 **Correspondence:** To hear about correspondence which has come to the Parish Council.
- 47/26 **Monthly Finance Report:** In line with the Statement of Internal Control for Finance for the Parish Council, an update will be provided on the accounts to May 2026.
- 48/26 **Finance:** To approve the following payments in June 2026. It was agreed that two councillors would authorise the payments through the online banking system:

Main Account	Net	VAT	Total
Fairways June 2026 grounds maintenance	£1,467.75	£293.55	£1,761.30
Fairways BMX track remedials	£430.00	£86.00	£516.00
Octopus Energy gas and electricity 25/04/2026 – 24/05/2026 (DD)	£178.31	£8.92	£187.23
Lloyds Bank (Unity Trust commercial multi-pay card statement) – includes Pavilion supplies, mobile phone monthly fee, monthly card fee (DD)	£399.42	£77.64	£477.06
BT Broadband 01/06/2026 – 30/06/2026 (DD)	£38.94	£7.79	£46.73
Waterplus Statement 07/05/2026 - 07/06/2026 (DD)	£38.61	£0.00	£38.61
Hollywood Home Improvements (Invoice 202617) (repair link to kitchen sink, replace fencing to rear of Bowls Club, supply new lock for Pavilion hall door (to be fitted at a later date)	£505.00	£0.00	£505.00
Hollywood Home Improvements (Invoice 202618) (fencing in children's play area and level up adult goal post)	£250.00	£0.00	£250.00
J. Campbell cleaning for June 2026	£325.00	£0.00	£325.00
J. Collins security gates for June 2026 (SO)	£600.00	£0.00	£600.00
Clerk Expenses June 2026	£22.41	£4.48	£26.89
OnGuard Fire Protection (annual service of fire extinguishers in Pavilion hall)	£101.50	£20.30	£121.80
WALC / NALC Annual Subscription	£688.00	£109.00	£797.00
JB - Drop in Café Expenses	£8.70	£0.00	£8.70
Vale Fire & Security – Annual Service CCTV	£160.00	£32.00	£192.00

* Please note that additional payments may be authorised on the evening following councillors' decisions

An incorrect amount of £200.00 was shown on the May agenda for the following payment. The correct amount, as per the invoice dated 28 April 2026, is now recorded below:

Internal Auditor invoice	£300.00	£0.00	£300.00
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To note that the following payment was made on Friday 29 May 2026. The Council approved the insurer at the May 2026 meeting, and the insurer required payment prior to the policy start date of 1 June 2026.

Zurich Annual Insurance Premium 1 June 2026 – 31 May 2027	£1,557.81	£0.00	£1,557.81
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The following casual hirer refundable deposit was paid into the Parish Council's account and returned to the hirer following use:

S.P – Deposit for access to Pavilion hall toilets (16 May 2026)	£50.00
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The following June 2026 payments were confidential to the Parish Council and not published in

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the agenda or minutes:

Clerks Salary June 2026 (SO)
HMRC June 2026 payments via Warwickshire CAVA
June 2026 NEST pension employer and employee

The bank charges apply monthly:

Unity Trust debit card (administered by Lloyds Bank) – as above	£3.00
Unity Trust current account monthly service charge	£6.77

- 49/26 **Councillor's Reports:** To hear any items of importance which Councillors may wish to raise (no decisions will be taken in this item).
- 50/26 **Clerk's Report:** Councillors to hear of any new developments/progress on items that have taken place since the last meeting.
- 51/26 **Date of Next Meeting:** The next meeting of the Parish Council is scheduled for Thursday 16 July 2026 at 7.00pm.
- 52/26 **Closed Session:** Council to resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the commercially sensitive nature of the following matter:
- **Grounds Maintenance Contractor:** To consider the tenders received in relation to the ground's maintenance contract commencing 1 July 2026.
- 53/26 **Closed Session:** Council to resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the following matter:
- **Clerk/RFO Job Evaluation:** To consider the Clerk/RFO job evaluation and agree any actions.
 - **Clerk/RFO CiLCA qualification:** To consider the Clerk/RFO's achievement of the CiLCA qualification and resolve to award a one-point salary increase in accordance with the Clerk's contract of employment.

(signature redacted for website and noticeboards)

C. Wood
Clerk for Hockley Heath Parish Council
9 June 2026

The ordinary Parish Council meeting on Thursday 18 June 2026 will be paperless. Please bring your own copy of the agenda and draft minutes, available on the Parish Council website. The next meeting of the Hockley Heath Parish Council will be held on Thursday 16 July 2026.