

# Hockley Heath Neighbourhood Plan

**Minutes of the Neighbourhood Plan Steering Group meeting held at 6.30pm on Monday 16 June 2026 at the Pavilion, Recreation Ground, Hockley Heath, Solihull, West Midlands.**

**Present:** Cllr Quinton (acted as Chair), S. Swinton, R. Cotton, Cllr Tomlinson, Cllr Batchelor, J. Tymon, A. Rayson

**Public Attendees:** None

**Clerk:** C. Wood

| Min No.    | Item                                                                                                                                                                                                                                                                                                                                          | Action                                              |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| <b>40.</b> | <b>Apologies and Acceptance of Apologies</b>                                                                                                                                                                                                                                                                                                  |                                                     |
| 40.1       | Apologies were received from B. Gisborne.                                                                                                                                                                                                                                                                                                     |                                                     |
| 40.2       | N. Davies and P. Sylvester had formally resigned from the Steering Group in advance of the meeting.                                                                                                                                                                                                                                           |                                                     |
| <b>41.</b> | <b>Declarations of Interest Forms and Guidance Notes</b>                                                                                                                                                                                                                                                                                      |                                                     |
| 41.1       | New members provided the Clerk with completed forms.                                                                                                                                                                                                                                                                                          |                                                     |
| <b>42.</b> | <b>Chair to close the meeting for the public session</b>                                                                                                                                                                                                                                                                                      |                                                     |
| 42.1       | The Chair invited those present to introduce themselves, for the benefit of new Steering Group members.                                                                                                                                                                                                                                       |                                                     |
| <b>43.</b> | <b>Minutes of the Neighbourhood Plan Committee Meeting Held on 16 February 2026 and Matters Arising</b>                                                                                                                                                                                                                                       |                                                     |
| 43.1       | There were no matters arising from the Minutes of the Meeting held on 16 February 2026.                                                                                                                                                                                                                                                       |                                                     |
| <b>44.</b> | <b>Resident Survey Initial Results</b>                                                                                                                                                                                                                                                                                                        |                                                     |
| 44.1       | <ul style="list-style-type: none"> <li>The final report of the resident surveys was circulated to members in advance of the meeting.</li> </ul>                                                                                                                                                                                               |                                                     |
| 44.2       | <ul style="list-style-type: none"> <li>Members discussed how the results can now start to shape the direction of the NP and draft policies within the draft plan.</li> </ul>                                                                                                                                                                  |                                                     |
| <b>45.</b> | <b>Business Surveys</b>                                                                                                                                                                                                                                                                                                                       |                                                     |
| 45.1       | <ul style="list-style-type: none"> <li>Businesses in Hockley Heath being identified and business surveys to be delivered.</li> </ul>                                                                                                                                                                                                          | Item to be placed on Parish Council meeting Agenda. |
| 45.2       | <ul style="list-style-type: none"> <li>Online business survey costs had been approved by the Parish Council.</li> </ul>                                                                                                                                                                                                                       |                                                     |
| 45.3       | <ul style="list-style-type: none"> <li>Parish Council to discuss distribution of business surveys.</li> </ul>                                                                                                                                                                                                                                 |                                                     |
| <b>46.</b> | <b>Committee Member's Reports</b>                                                                                                                                                                                                                                                                                                             |                                                     |
| 46.1       | <ul style="list-style-type: none"> <li><b>Invite KDBH representative</b> — Invitation to be extended to a representative of the KDBH Forum to attend the next meeting.</li> </ul>                                                                                                                                                             |                                                     |
| 46.2       | <ul style="list-style-type: none"> <li><b>WhatsApp resident priorities survey</b> — Suggestion that the HH Action Group may be able to run a short survey via its WhatsApp Group to gather residents' priorities for the village; results to help steer policy direction alongside the resident survey findings already collected.</li> </ul> |                                                     |
| 46.3       | <ul style="list-style-type: none"> <li><b>Provide sample Neighbourhood Plans</b> — Clerk to circulate sample Neighbourhood Plans to Steering Group members for reference.</li> </ul>                                                                                                                                                          |                                                     |
| 46.4       | <ul style="list-style-type: none"> <li><b>Draft policy paragraphs</b> — Members to begin drafting policy paragraphs for the Plan, covering the introduction, education, environment and infrastructure sections.</li> </ul>                                                                                                                   |                                                     |
| <b>47.</b> | <b>Agree the next Steering Group meeting date</b>                                                                                                                                                                                                                                                                                             |                                                     |
| 47.1       | Date to be set within one month.                                                                                                                                                                                                                                                                                                              |                                                     |