

Hockley Heath Neighbourhood Plan

HOCKLEY HEATH NEIGHBOURHOOD PLAN

Minutes of the Neighbourhood Plan Steering Group meeting held at 8.00pm on Wednesday 12 August 2026 at the Pavilion, Recreation Ground, Hockley Heath, Solihull, West Midlands.

Present: Cllr Quinton (acted as Chair), Cllr Jones, S. Swinton, J. Harding, A. Rayson, A. Freeman.

Public Attendees: None

Clerk: C. Wood

Min No.	Item	Action
57. 57.1	Apologies and Acceptance of Apologies Apologies were received from B. Gisborne, R. Cotton, Cllr Tomlinson.	
58. 58.1	Declarations of Interest Forms and Guidance Notes No declarations of interest were noted.	
59. 59.1	Chair to close the meeting for the public session No members of the public were present.	
60. 60.1	Minutes of the Neighbourhood Plan Committee Meeting Held on 13 July 2026 and Matters Arising There were no matters arising from the Minutes of the Meeting held on 13 July 2026.	
61. 61.1	Review of Working Draft Document • Discussion on sections which had already been drafted and Andrew provided feedback on areas where further input is required: ◦ Natural Environment is almost complete (subject to maps and photographs to support views of skylines / valued landscapes). ◦ Education and Climate Change sections to be included in the next draft. • Highways (environmental package) ◦ Consider a section to mitigate traffic impacts. • Members agreed to provide comments on the draft to be circulated before the next meeting (Thursday 27 August 2026). • OS Mapping – OS advised that Solihull Council have a licence and the Clerk has contacted the NP contact at Solihull Council for further guidance.	
62. 62.1	Supporting Evidence Documents • Local Green Spaces (maps / plans / photographs to support views / skylines / valued landscapes to be prepared). • Non-designated Heritage Assets: ◦ Jan has been putting together information and will forward the document for inclusion, following review by Andrew, in the next draft.	
63. 63.1	Outstanding Sections • Climate Change – drafted and reviewed by Andrew and to be included in the next draft. • Local Infrastructure: ◦ Clerk to contact JA who has been put forward to help with a chapter on drainage.	

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	○ Jan to draft a section on electricity.	
64. 64.1	Editor • Andrew volunteered to be the editor of the draft document, unless any other Member wishes to take on this role.	
65. 65.1	Review of Milestones and Targets • OS mapping request for help by SMBC colleagues who hold an OS mapping licence. • Once the draft is prepared with all relevant sections Members agreed a copy will be submitted to SMBC for their review and feedback on the draft. • The Parish Council to review and provide feedback on the draft. • Identifying ways to publicise the draft plan to the village: ○ HHAG WhatsApp channels ○ Parish Council website ○ Parish Council Facebook page ○ Parish Council Newsletter ○ Consider a separate NP flyer	Clerk to provide an update.
66. 66.1	Business Surveys Business surveys were delivered to Hockley Heath businesses on Tuesday 4 August 2026, with a response date by Friday 4 September 2026.	
67. 67.1	Committee Members Reports No reports were raised.	
68. 68.1	Next Working Party Meeting Date The next meeting is scheduled for Thursday 27 August 2026 at 8.00pm in the Pavilion hall.	

C Wood, Clerk to Hockley Heath Parish Council